

RESEARCH SYSTEM INTEGRATIONS

Starting August 23, 2025, eDisclose will utilize two-way integrations with UFIRST and myIRB to reduce researcher burden and increase transparency.

WHAT INFORMATION IS BROUGHT INTO EDISCLOSE FROM UFIRST AND MYIRB?

Basic study data (award or protocol number, project title, sponsor, key personnel and study team members) of awards, agreements and myIRB protocols are visible in eDisclose, and the system will create and maintain a research portfolio for each person.

For investigators with management plans, awards and protocols are associated with each plan within the system so it is clear which studies are under management.

WHAT INFORMATION IS BROUGHT INTO UFIRST AND MYIRB FROM EDISCLOSE?

On Key Personnel and Study Staff pages, UFIRST and myIRB will display the Disclosure Profile certification date, Disclosure Profile status and Management Plan status.

HOW WILL SFI CERTIFICATIONS AND AGREEMENT TO PARTICIPATE SURVEYS CHANGE?

UFIRST Proposals:

The Disclosure Profile certification date will display in UFIRST. If the certification is within the past 365 days, the proposal will be submitted. If the certification is expired (more than one year since certification), DSP will not submit the proposal until the Disclosure Profile certification is current. Starting August 23, 2025, researchers will no longer need to manually certify all interests are disclosed prior to proposal submission.

UFIRST Agreements and Awards:

The research COI review will happen in two phases:

1. For new agreements and awards, eDisclose will verify whether you certified your Disclosure Profile within the past 30 days. If necessary, eDisclose will notify you via email that you must log in and certify your disclosure to ensure the COI Program reviews current information.
2. If a Disclosure Profile includes a Significant Financial Interest (SFI, as defined by the [UF COI and COC Policy](#)), eDisclose will prompt a COI Program review in the background (“Research Certification”) to determine whether the SFI creates a Financial Conflict of Interest with the new research study that must be managed. UFIRST will display the status of that review in a column labeled “Management Plan Status.” The table below explains the different status messages and their meanings.

Starting August 23, 2025, researchers will no longer need to complete a Significant Financial Interest certification for each agreement or award.

myIRB:

The research COI review will happen in two phases:

1. When an employee is listed on a myIRB application that is submitted, eDisclose will verify whether they certified their Disclosure Profile within the past 30 days. If necessary, eDisclose will notify the discloser via email that they must log in and certify their disclosure to ensure the COI Program reviews current information.
2. If a Disclosure Profile includes a Significant Financial Interest (SFI, as defined by the UF COI and COC Policy), eDisclose will prompt a COI Program review in the background (“Research Certification”) to determine whether the SFI creates a Financial Conflict of Interest with the human subjects research study that must be managed. myIRB will display the status of that review in a column labeled “Management Plan Status.” The table below explains the different status messages and their meanings.

Starting August 23, 2025, the Agreement to Participate survey will no longer include COI questions, and the Addendum L form will no longer be used.

UFIRST PROPOSAL: KEY PERSONNEL PAGE

DISCLOSER PROFILE STATUS	EXPLANATION
Action Required	Status indicates most recent Disclosure Profile certification date is more than 365 days ago. Investigator must log into eDisclose and certify Disclosure Profile.
N/A	No action required before proposal submission

UFIRST AGREEMENT/AWARD: KEY PERSONNEL PAGE

DISCLOSER PROFILE STATUS	EXPLANATION
Action Required	Status indicates most recent certification date is more than 30 days ago. Investigator must log into eDisclose and certify Disclosure Profile to ensure COI Program reviews current information in relation to new research.
N/A	No action required before Core Office Review

MANAGEMENT PLAN STATUS	EXPLANATION
No Review Required	Disclosure Profile does not require COI Program Review (either no disclosable interests or none that meet the Significant Financial Interest threshold)
Review Required	Disclosure Profile requires COI Program Review before award set up (Significant Financial Interest disclosed). This status indicates the COI Program is reviewing the Disclosure Profile in relation to this specific research study.
Unrelated	COI Program concluded its review and determined any SFI disclosed are not related to the research study. Award set up / agreement finalizations may proceed.
No Conflict	COI Program concluded its review and determined that while an SFI may have some relationship to the research study, there is not a Financial Conflict of Interest present that requires management. Award set up / agreement finalization may proceed.
Requires Plan	COI Program determined there is a Financial Conflict of Interest that must be managed. This status indicates a management plan is being drafted and routed for approval.
Active	This status indicates there is an approved management plan for this research.
Satisfied	This status indicates there was an approved management plan for this research that has been satisfied and is no longer applicable (e.g. an investigator no longer holds the relevant SFI).

MYIRB: STUDY STAFF	
DISCLOSER PROFILE STATUS	EXPLANATION
Action Required	Status indicates most recent certification date is more than 30 days ago. Investigator must log into eDisclose and certify Disclosure Profile to ensure COI Program reviews current information.
N/A	No action required prior to submission.

MANAGEMENT PLAN STATUS	EXPLANATION
No Review Required	Disclosure Profile does not require COI Program Review (either no disclosable interests or none that meet the Significant Financial Interest threshold). No additional action required prior to IRB final approval.
Review Required	Disclosure Profile requires COI Program Review before IRB final approval (Significant Financial Interest disclosed). This status indicates the COI Program is reviewing the Disclosure Profile in relation to this specific protocol.
Unrelated	COI Program concluded its review and determined any SFI disclosed are not related to the protocol. No additional action required prior to IRB final approval.
No Conflict	COI Program concluded its review and determined that while an SFI may have some relationship to the research study, there is not a Financial Conflict of Interest present that requires management. No additional action required prior to IRB final approval.
Requires Plan	COI Program determined there is a Financial Conflict of Interest that must be managed. This status indicates a management plan is being drafted and routed for approval. IRB final approval cannot be issued until the status changes to "Active".
Active	This status indicates there is an approved management plan for this research.
Satisfied	This status indicates there was an approved management plan for this research that has been satisfied and is no longer applicable (e.g. an investigator no longer holds the relevant SFI).