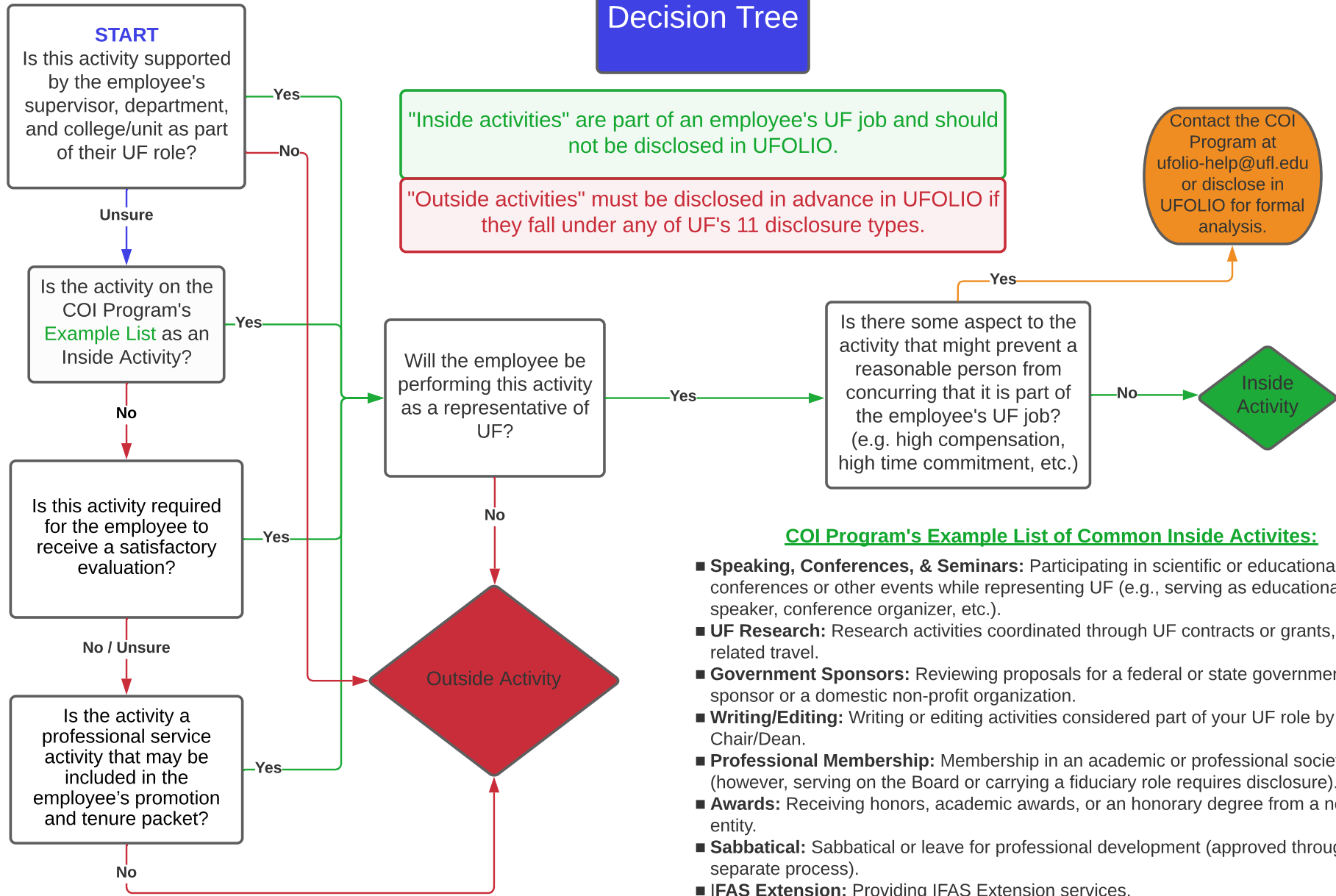


Inside Activity Decision Tree



"Inside activities" are part of an employee's UF job and should not be disclosed in UFOLIO.

"Outside activities" must be disclosed in advance in UFOLIO if they fall under any of UF's 11 disclosure types.

COI Program's Example List of Common Inside Activities:

- **Speaking, Conferences, & Seminars:** Participating in scientific or educational conferences or other events while representing UF (e.g., serving as educational speaker, conference organizer, etc.).
- **UF Research:** Research activities coordinated through UF contracts or grants, including related travel.
- **Government Sponsors:** Reviewing proposals for a federal or state government sponsor or a domestic non-profit organization.
- **Writing/Editing:** Writing or editing activities considered part of your UF role by your Chair/Dean.
- **Professional Membership:** Membership in an academic or professional society (however, serving on the Board or carrying a fiduciary role requires disclosure).
- **Awards:** Receiving honors, academic awards, or an honorary degree from a non-profit entity.
- **Sabbatical:** Sabbatical or leave for professional development (approved through separate process).
- **IFAS Extension:** Providing IFAS Extension services.
- **Federal Programs:** Serving as a program manager for a federal agency or working on an assignment through the Intergovernment Personnel Act or a related federal program.
- **Fulbright:** Participating in the Fulbright (Scholar) Public Policy Fellowship program.
- **Thesis/Dissertation:** Serving as an external member of a thesis or dissertation committee.